First meeting template

	Schedule of meetings/visits during 2011/12		
	June	July	August
Board initiated piece of Scrutiny work (if applicable)	Consider potential scope of review	Agree scope of review	
Board initiated piece of Scrutiny work (if applicable)	Consider potential scope of review	Agree scope of review	
Board initiated piece of Scrutiny work (if applicable)	Consider potential scope of review	Agree scope of review	
Board initiated piece of Scrutiny work (if applicable)	Consider potential scope of review	Agree scope of review	
Budget & Policy Framework Plans			
Recommendation Tracking			
Performance Monitoring			

	Schedule of meetings/visits during 2011/12		
	September	October	November
Board initiated piece of Scrutiny work (if applicable)			
Board initiated piece of Scrutiny work (if applicable)			
Board initiated piece of Scrutiny work (if applicable)			
Board initiated piece of Scrutiny work (if applicable)			
Budget & Policy Framework Plans			
Recommendation Tracking			
Performance Monitoring			

First meeting template

	Schedule of meetings/visits during 2011/12		
	December	January	February
Board initiated piece of Scrutiny work (if applicable)			
Board initiated piece of Scrutiny work (if applicable)			
Board initiated piece of Scrutiny work (if applicable)			
Board initiated piece of Scrutiny work (if applicable)			
Budget & Policy Framework Plans			
Recommendation Tracking			
Performance Monitoring			

First meeting template

	Schedule of meetings/visits during 2011/12		
	March	April	May
Board initiated piece of Scrutiny work (if applicable)			
Board initiated piece of Scrutiny work (if applicable)			
Board initiated piece of Scrutiny work (if applicable)			
Board initiated piece of Scrutiny work (if applicable)			
Budget & Policy Framework Plans			
Recommendation Tracking			
Performance Monitoring			